

William Floyd School District

VICTIM INTERVIEW FORM

Date _____

Victim's Name _____

Reported By _____

Interviewer's Name / Position _____

- 1) Tell me what happened.
- 2) Was anyone else involved in the situation?
- 3) Is this the first time you've had a problem with this boy/girl?
If yes.... Tell me about it.
- 4) (Establish trust/rapport with the victim) I understand why you are so upset. I will be here to help you.
- 5) Did you ever report the prior incidences? (If so...to whom)
- 6) Why do you think this happened now?
- 7) What do you WISH would happen now?
- 8) Who else witnessed this event?
- 9) Who helped stop the situation?
- 10) Were there any adults in the area when this happened?
- 11) What do you think (perpetrator's name) will say about what happened?
- 12) Is there anything else you want to tell me?
- 13) I'm proud of you for reporting this incident. I am going to conduct an investigation and let your parents know what happened. When I have all the information, I will call you back to the office to make sure you know it has been taken care of. Feel free to back and talk about this at any time.
- 14) Do you feel comfortable going back to class now? (If answer is NO, ask, "Why not?")

Reviewed by _____

Administrator's Signature

Date