

# *William Floyd School District*

*Committed to Educational Excellence*

## **William Floyd Middle School**

Student Handbook  
2011- 2012



## Directory

### Principal:

Ms. Carolyn Schick 874-5501  
Main Office: 874-5505

### Assistant Principals:

Dr. Thomas Heintz 874-5563  
Dr. Eugenia Jackolski 874-5564  
Grade Level Offices: 874-5560

Attendance Office: 874-5521

### Guidance Counselors:

Mrs. Christina Salaway (A-Leo) 874-5513  
Mr. Gene Gersbeck (Les-Z) 874-5511  
Guidance Office: 874-5510

### Social Worker:

Mrs. Paula Raniolo 874-5535

### Psychologist:

Mrs. Jeaninne DeVito 874-5512

### Nurse:

Ms. Donna Moeller 874-5555

Student Schedule

Guidance Counselor \_\_\_\_\_

<u>Period</u>	<u>Subject</u>	<u>Room</u>	<u>Teacher</u>
1 8:00am - 8:44am			
2 8:47am - 9:31am			
3 9:34am - 10:18am			
4 10:21am - 11:05am			
5 11:08am - 11:52am			
6 11:55am - 12:39pm			
7 12:42pm - 1:26pm			
8 1:29pm - 2:13pm			

## Principal's Note

Welcome to the William Floyd Middle School, a learning community where our primary goal is your success. This year we will work together as a team - parents, students, teachers, and administrators - to insure that you attain and surpass all expectations. This will require your hard work, perseverance, and diligence in completing all academic tasks, being at school on time everyday and always being ready and eager to learn. You are responsible for yourself and your actions. You can be whatever you dream. You are the William Floyd Middle School - Enjoy this year of new beginnings.

### Vision Statement

William Floyd Middle School provides an environment where students will be responsible, respectful and ready for success. All students will have the opportunity to achieve academic, social and emotional excellence in order to become a contributing member of their community.

### Mission Statement

Our mission is to provide a safe, supportive, structured environment where we will encourage, inspire and respect students and staff. Through a rigorous curriculum, students will become responsible for their learning and will develop a global perspective which values diversity and acceptance. Cooperation between teachers, students, parents and the community will foster an ethical spirit which embraces academic, emotional and social growth. Through this enriching environment, William Floyd Middle School will create critical thinkers with a passion for lifelong learning.

#### A. Student Rights and Responsibilities:

##### **Students' Rights**

The William Floyd School District is committed to safeguarding the rights given to all students under state and federal law. In addition, to promote a safe, healthy, orderly and civil school environment, all William Floyd students have the right to:

1. Take part in all district activities on an equal basis regardless of race, color, creed, national origin, religion, gender, sexual orientation or disability.
2. Present their version of the relevant events to school personnel authorized to impose a disciplinary consequence.
3. Access school rules, and when necessary, receive an explanation of those rules from school personnel.

##### **Students' Responsibilities:**

All William Floyd students have the responsibility to:

1. Contribute to maintaining a safe and orderly school environment that is conducive to learning and to show respect to other persons and to property.
2. Be familiar with and abide by all district policies, rules and regulations.
3. Attend school every day unless they are legally excused, be punctual to all classes, and prepared to learn.

4. Work to the best of their ability in all academic and extracurricular pursuits and strive for the highest level of achievement.
5. React to direction given by teachers, administrators and other school personnel in a respectful, positive manner.
6. Work to develop mechanisms to control their emotions.
7. Ask questions when they do not understand.
8. Seek help in solving problems that might lead to disciplinary action.
9. Dress appropriately for school and school functions.
10. Accept responsibility for their actions.
11. Conduct themselves as representatives of the district when participating in or attending school-sponsored extracurricular events and hold themselves to the highest standards of conduct, demeanor, and sportsmanship.

**B. School-wide Positive Behavioral Expectations**

Students at William Floyd Middle School are expected to conduct themselves in a responsible and orderly manner and to treat teachers, administrators and other staff members with respect and courtesy.

School-Wide Expectations	All Settings	Bathroom	Bus	Cafeteria	Classroom	Hallway/ Staircase
Respectful	<ul style="list-style-type: none"> <li>- Use appropriate language</li> <li>- Use conversational tone</li> <li>- Be considerate of others' property</li> </ul>	<ul style="list-style-type: none"> <li>- Flush toilet</li> <li>- Wash hands before leaving</li> </ul>	<ul style="list-style-type: none"> <li>- Use appropriate language</li> <li>- Use conversational tones</li> <li>- Respect bus company property</li> </ul>	<ul style="list-style-type: none"> <li>- Use conversational tones</li> <li>- Use appropriate language</li> <li>- Use good manners (please, thank you, excuse me)</li> </ul>	<ul style="list-style-type: none"> <li>- Raise hand and wait quietly to be called on</li> <li>- Be a courteous listener</li> <li>- One individual speaks at a time</li> </ul>	<ul style="list-style-type: none"> <li>- Maintain personal space of others</li> <li>- Use appropriate language</li> <li>- Use conversational tone</li> <li>- Maintain learning environment of others</li> </ul>
Responsible	<ul style="list-style-type: none"> <li>- Follow adult directions first time given</li> <li>- Maintain personal space of others</li> <li>- Accept consequences without argument</li> <li>- Keep hands, feet and objects to yourself</li> </ul>	<ul style="list-style-type: none"> <li>- Use bathroom for its intended purpose</li> <li>- Maintain school property</li> <li>- Throw away garbage appropriately</li> </ul>	<ul style="list-style-type: none"> <li>- Keep hands, feet and objects to yourself</li> <li>- Report problems to the bus driver or appropriate staff</li> </ul>	<ul style="list-style-type: none"> <li>- Maintain position in line</li> <li>- Use trash receptacles</li> <li>- Clean up the area around you</li> <li>- Use the lavatory if necessary</li> <li>- Food &amp; beverages must remain in cafeteria</li> </ul>	<ul style="list-style-type: none"> <li>- Enter classroom quietly</li> <li>- Be on time for class</li> <li>- Begin appropriate teacher routine</li> </ul>	<ul style="list-style-type: none"> <li>- Walk on right side of hallway</li> <li>- Follow grade level locker schedule</li> <li>- Maintain appropriate flow of traffic</li> <li>- Use stairs appropriately</li> </ul>

School-Wide Expectations	All Settings	Bathroom	Bus	Cafeteria	Classroom	Hallway/ Staircase
Ready	<ul style="list-style-type: none"> <li>- Follow school policies</li> <li>- Maintain school dress code</li> <li>- Bring materials to class</li> <li>- Carry a pass whenever out of room</li> </ul>	<ul style="list-style-type: none"> <li>- Be mindful of those waiting</li> <li>-Use time efficiently</li> </ul>	<ul style="list-style-type: none"> <li>- Remain seated at all times</li> <li>- Arrive on time</li> <li>-Have your bus pass ready</li> </ul>	<ul style="list-style-type: none"> <li>- Be on time</li> <li>- Get everything you need the first time</li> <li>- Wait for your table to be called</li> <li>- Remain seated</li> </ul>	<ul style="list-style-type: none"> <li>- Complete assignments in a timely manner</li> <li>- Bring only required materials</li> <li>- Pay attention</li> </ul>	<ul style="list-style-type: none"> <li>- Arrive on time to next destination</li> <li>- Expedite locker needs</li> </ul>

**C. Consequences & Disciplinary Codes:**

Discipline is most effective when it deals directly with the problem at the time and place it occurs and in a fair and impartial manner. Disciplinary action, when necessary, will be firm, fair and consistent to positively modify student behavior. Discipline will be progressive, meaning that a student's first violation will usually merit a lighter penalty than subsequent violations. School personnel may impose a more severe penalty for a first violation depending on the specific facts and circumstances of the incident. The leadership team will consider the nature of the offense, circumstances that lead to the offense, information from parents, teachers and staff and any other mitigating factors or extenuating circumstances that lead to the behavior. Students who are found to have violated the district's Code of Conduct may be subject to the following consequences, either alone or in combination.

- Oral warning - any member of the district staff.
- Written warning - bus drivers, hall and lunch monitors, security guards, coaches, guidance counselors, teachers, Principal, Superintendent.
- Written notification to parent - bus driver, hall and lunch monitors, coaches, guidance counselors, teachers, Principal, Superintendent.
- Detention - teachers, Principal, Superintendent.
- Suspension from transportation - director of transportation, Principal, Superintendent.
- Suspension from athletic participation - coaches, Principal, Superintendent, athletic director.
- Suspension from social or extracurricular activities - activity director, Principal, Superintendent.
- Suspension of other privileges - Principal, Superintendent.
- If a student's behavior is deemed unsafe or severely disruptive, parents will be called to take him/her home for the day.
- In-school suspension - Principal, Superintendent.
- Students who receive ISS will remain at William Floyd Middle School until approximately 5:15pm. Students will be taking the late pm bus home.
- Formal removal from classroom by teacher - teachers and Principal.
- Suspensions of up to five days can be assigned by any member of the leadership team.

- Any student receiving Out-of-School-Suspension **must** attend a re-entry meeting with grade level administrator and support staff.

The Principal retains the right and privilege to issue penalties for acts of discipline not specifically stated herein and to alter any penalties as she considers necessary. Furthermore, the Principal reserves the right to amend any provision in this document which she believes to be in the best interest of the educational process at William Floyd Middle School.

The Board of Education has delegated to the Superintendent of Schools and the building principals the authority to discipline students for behaviors in violation of school policies. This authority includes the use of reasonable physical measures to obtain lawful behavior and the authority to temporarily suspend a student from school in accordance with relevant laws and regulations for a period not to exceed five consecutive school days.

**Behaviors resulting in disciplinary consequences:**

- **Assault** - Intentional or reckless behavior causing serious physical injury to another person with or without a weapon.
- **Backpacks** - Possession of any large bag/backpack/tote during the school day.
- **Bomb Threats/False Alarm** - Student who delivers message (electronically, verbally, gestural) or orchestrates the delivery of a message of possible explosive materials being on or near the school property and or pending explosives; student pulls or orchestrates the pulling of a fire alarm.
- **Bus Infraction** - Any behavior on the bus deemed inappropriate by the driver or school.
- **Cheating/Plagiarism** - Copying the work of another and passing it off as your own. Unauthorized possession of answers or information to teacher's quizzes or homework.
- **Cutting Class/Truancy/Leaving School Grounds** - Not attending a scheduled class or having an unverified absence during any part of the school day.
- **Detentions (missed)** - Student intentionally skips assigned detention.
- **Disrespect** - Verbal or non-verbal action designed to mock or taunt others. Use of inappropriate tone or sarcasm.
- **Disruption** - Any disturbance or interference that interrupts learning or the school environment.
- **Dress Code Violation** - Student wears clothing or accessory that does not comply with the dress code guidelines established by the school.
- **Drugs and Alcohol (Use and Possession)** - Student is in possession of or under the influence of alcohol or drugs.
- **Electronic Devices** - Possession or use of any electronic devices during the school day.
- **Forgery** - Signing someone else's name on any document.
- **Harassment/Bullying** - Any form of communication that is abusive, offensive or intimidating to any individual(s).
- **Insubordination** - Noncompliance or refusal to follow adult requests or directions.
- **Language (inappropriate)** - Use of unsuitable language, gestures or verbal messages that include name calling, derogatory statements or inappropriate slang.
- **Lying** - Expressing untruthful or false information and/or statements.

- **Passes (misuse)** - Changing, forging or misrepresenting information on a written pass.
- **Physical Contact/Aggression/Fighting** - Actions involving any physical contact, including use of objects where injury may or may not occur.
- **Property (misuse)** - Use of property in a way that it was not intended.
- **Property Damage/Vandalism** - Student participates in an activity that results in destruction or disfigurement of property.
- **Public Displays of Affection** - Consensual physical contact that is deemed inappropriate by the school.
- **Sexual Contact/Communication** - Inappropriate expression that is sexual in nature, photographic or electronic image, sexting (verbal, written or gestural).
- **Tardy** - Student is not in their assigned location at the start of the period.
- **Theft** - Taking school, staff or student property without permission or payment.
- **Tobacco (Use/Possession)** - Any student with tobacco or tobacco products in their possession or use of tobacco on school property.
- **Weapons (Use/Possession)** - Any object used as a means to harm or intimidate another.

### Building Guidelines

#### Academic Eligibility Policy

In order for a student to be able to participate in our athletic program, they must be Academically Eligible. Three very simple rules apply to loss of eligibility:

1. Failing Physical Education results in loss of eligibility.
2. Failing three or more classes results in loss of eligibility.
3. Failing one or two courses requires mandatory extra help attendance, weekly progress reports and a five week period to bring all classes above passing. Failure to bring grades above passing will result in removal from the team.

The grading period used to determine eligibility varies:

Fall Season:	Fourth quarter of prior year
Winter Season:	First quarter
Late Winter:	Second quarter
Spring Season:	Second quarter and third quarter Progress Report.

This policy applies to all 7<sup>th</sup> and 8<sup>th</sup> grade sports. For additional information regarding sports participation, see "The Life of the William Floyd Athlete" booklet or call the Athletic Department (631) 874-1634.

#### After School Events

1. Spectators are encouraged to attend, but are reminded to arrange transportation home since **late buses are for athletes only. It is important to note that students are not permitted to remain in the building after dismissal to attend a sporting event. The student must leave at dismissal and return with an adult.**
2. Spectators are encouraged to stay for the entire event since those individuals leaving will not be allowed to re-enter.

3. Attendance at after school events is subject to revocation at the discretion of the building leadership team.

### **Attendance**

Daily attendance is essential for success at William Floyd Middle School. The teachers at WFMS have carefully planned the year's work and whenever a student is absent, he or she misses part of this work. An absent student is responsible for all missed class work and homework.

- Students may enter the school building at 7:50am.
- Students who arrive before 8:00am must report to the main lobby.

**Absence:** When a student is absent, his/her parent should call the Attendance Office at **874-5521** to explain the nature of the illness or emergency. Parents should then send a note explaining the absence.

- The following are reasons for legal absences:
  - a. Sickness
  - b. Religious observances
  - c. Required court appearances
  - d. Required health treatments
  - e. Impassable roads
  - f. Quarantines
- Students who become ill and are out of school for a long period of time must have their parents contact the school's nurse's office. Depending on the circumstances, the student's assignments will be sent home or arrangements for a tutor will be made. When the student returns to school, it is their responsibility to check with their teachers to ensure all work has been completed.

**Lateness to School:** Students are expected to be on time for school each day. Students who are late to school must sign in at the attendance office. New York State Law indicates that the **ONLY LEGAL** reason for lateness to school is **ILLNESS OR FAMILY EMERGENCY**. Oversleeping and missing the bus are **NOT** legal reasons for being late. We must presume that any student arriving late to school without a note is **ILLEGALLY** late. All latenesses are entered on the student's permanent record. Students who do not sign in upon arrival but are present in school will be assigned detention.

- Students who arrive to school after 8:00am are late.
- Students who are late must report to the Attendance Office to obtain a late pass.
- Students who sign into school after 11:00am without a doctor's note will not be permitted to participate in any extra-curricular activities including athletic team practices and games scheduled for that day.
- Students who are excessively absent or late will be referred to the grade level office or school attendance advisory program.
- Disciplinary action will depend on the number of previous illegal absences and illegal lateness.

### **Early Release:**

Early release will be granted for the same reasons allowable for legal absences. You are encouraged to schedule appointments with your doctor or dentist other than during school

hours. In all instances students leaving early must be signed out in the attendance or nurse's office by a parent or guardian. Students who leave school early without following the proper procedures will be considered cutting and will face disciplinary action.

### **Clubs**

After-school clubs and activities are an integral part of the school program. A booklet of the clubs and activities which are planned for this year will be sent home in September. Students are encouraged to participate in as many activities as possible. Transportation will be provided for students participating in after-school clubs.

### **Computer/Internet User Privileges**

The use of the school's electronic resources and networks is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. Misuse can come in many forms, but it is commonly viewed as any messages sent or received that indicate or suggests pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and any malicious attempt to harm or destroy data of another user or of any other agencies or networks that are connected to the system. This includes, but is not limited to, the uploading or creation of computer viruses. All rules of conduct described in the student handbook apply when you are on the network.

### **Dress Guidelines**

All William Floyd students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting. A student's dress, grooming and appearance, including hair style/color, jewelry, make-up, and nails shall:

1. Be safe, appropriate and not disrupt or interfere with the educational process.
2. Recognize that extremely brief garments such as tube tops, halter tops, spaghetti straps, mini-skirts, short-shorts, plunging necklines (front and/or back) and see-through garments are not appropriate.
3. Ensure that underwear is completely covered with outer garments.
4. Include footwear at all times. Footwear that is a safety hazard will not be allowed.
5. Not include the wearing of **hats, bandannas, beads, scarves worn around the neck, kerchiefs, "do-rags", headbands and winter coats and jackets or any item deemed inappropriate by Administration** in the building except for a medical or religious purpose.
6. Not to include items that are vulgar, obscene, and libelous or that denigrate others on account of race, color, religion, creed, national origin, gender sexual orientation or disability.
7. Not promote and/or endorse the use of alcohol, tobacco, or illegal drugs and/or encourage other illegal or violent activities.

Students will be required to modify their appearance if it is found to interfere with the educational process. Any student who refuses to do so shall be subject to the established

consequences. Any student who repeatedly fails to comply with the dress code shall be subject to additional consequences pursuant to the William Floyd School District Code of Conduct.

### **Guidance and Counseling**

<b>Guidance Office:</b>	874-5510
Mrs. Christina Salaway (A-Leo)	874-5513
Mr. Gene Gersbeck (Les-Z)	874-5511

<b>Social Worker:</b>	
Mrs. Paula Raniolo	874-5535

<b>Psychologist:</b>	
Mrs. Jeaninne DeVito	874-5512

- Student Support Services are available for every student in the school. The services include assistance with educational planning, interpretation of test scores, occupational information, career information, study tips, and help with home, school and/or social and emotional concerns.
- Student Support Services are available to assist parents and teachers in identifying the needs of the students and developing appropriate programs.

### **Harassment of Students/Non Discrimination Notice**

All students have the right to a positive and appropriate learning environment. Interference with the rights of others is a serious concern of the Administration at William Floyd Middle School. Any occurrence or complaint of the harassment of students will result in an investigation and action will be taken when deemed appropriate. Some examples of harassment include, but are not limited to:

- Sexual Harassment - Sexual harassment of or by a student is prohibited. Prohibited sexual harassment includes, but is not limited to; unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature.
- Racial and other Harassment - Racial and other harassment based on race, color, religion, gender, national origin, age or disability is prohibited. Harassment is defined to include, but not limited to: verbal or physical conduct that creates intimidation, hostility or an offense to the school environment, or that unreasonably interferes with a student's work performance.

### **Health Office**

<b>Nurse:</b>	
Ms. Donna Moeller	874-5555

Students who become ill or who need first aid are to go to the nurse's office located in the main office suite. Students who are ill are not to leave school without the permission of either their grade level office or the school nurse. Only medication prescribed by a physician and stored with the nurse will be dispensed. All accidents are to be reported to the nurse's office immediately.

The following exams are conducted in the nurse's office: sports physicals, hearing, vision and 7th grade physicals.

### **Homework/Extra Help**

Homework is considered an essential part of a student's total education. The recommended time to be spent on homework in grades 6, 7 and 8 is 15-20 minutes per subject per day. The form of daily homework assignments can vary (e.g. reading, studying, preparing for tests, problem solving, laboratory exercises, writing compositions, reports, projects, etc.).

### **Honor Roll**

Students who earn an overall academic average of:

**95 - 100** Principal's List

**90 - 94.9** High Honor Roll

**85 - 89.9** Honor Roll

### **Library/Media Center**

The Media Center is available for research and enjoyment. Students are encouraged to use the Media Center before and after school to do research, to choose books for class projects, and to select books and/or magazines for leisure reading. It is the responsibility of the students to return books promptly when due. Students who have overdue or lost books will be charged accordingly. Students using computers or Internet services provided by the district must submit the *Computer Technology & Internet Use Agreement*.

### **Lockers**

Each student will be provided with a combination lock for their hall lockers. No other lock is permitted. Students are responsible for a \$5.00 replacement charge if the lock is lost. Students, not the school, are responsible for all items in their locker. This includes books and personal items. Students can go to their locker before school, between periods, and after school. Students are only to use the locker they are assigned. No sharing or switching lockers is permitted. Students are advised that lockers are the exclusive property of the school and may be checked by the building administrators when it is deemed necessary.

### **Lost and Found**

Lost and Found is located in the cafeteria.

### **Progress Reports/Report Cards**

Progress reports are sent out after the fifth week of each quarter. The purpose of these reports is to make parents aware of their child's current academic performance. Parents and students should utilize these reports as a guide to improve their child's academic standing, or to encourage the student to continue his or her exemplary work.

Report cards are issued and mailed home at the end of each quarter or ten-week session.

- The comments on the report card are designed to aid parents and students in determining methods to improve academic achievement.

Conferences with teachers can be arranged during the year by calling the grade level office to set up an appointment.

## Safety Drills

To assure the safety of every student and staff member, the building maintains a lock-out status. This assures all exterior means of entry are locked at all times. All visitors are required to report to the guarded main entrance.

In the event of imminent danger due to natural or man-made causes a signal will be given to place the building in lock-down condition. Lock-down status means all students and staff are secure in locked classrooms with teacher supervision.

- A fire evacuation plan is posted in each room. Students should study the plan.
- **Special Note** - The reporting of a false bomb or fire threat is a crime that may result in imprisonment and/or civil penalties being imposed against the individual.

## Social Activities

- Social activities such as dances, games, plays, recreation nights, etc., are sponsored by a school organization. All activities will be properly chaperoned. These activities are open to William Floyd Middle School **students in good standing**. Students who leave activities early will not be allowed to re-enter unless accompanied by a parent or guardian.
- **Students are in good standing if they have not served an In-School Suspension or Out of School Suspension or have had three referrals resulting in a consequence, 30 school days prior to an event(s).**
- Students who have 3 or more incidents of lateness to class or school or 3 or more unverified absences within 30 school days prior to an event will not be permitted to attend.
- During these activities, all students present are under the jurisdiction of the school. Any student who exhibits improper behavior may be banned from future activities and may be subject to disciplinary action. Proper attire must be worn to all school-related activities. Any student wearing inappropriate attire will not be allowed to enter the school.

## Textbooks and School Properties

- Students are not permitted to walk around the building with backpacks of any type. Backpacks may be carried to and from school and must be placed in lockers during the school day.
- Textbooks, workbooks, supplies, equipment, etc. are provided for student use. These items should be used properly and kept in good condition. Students are not permitted to write in textbooks and should keep them covered.
- Students will be held responsible for lost or damaged books, supplies, equipment, etc.
- When a student moves, all William Floyd textbooks, equipment, locks, etc. must be returned. To facilitate the process, students should pick up a checkout form from guidance one week prior to moving.

## Transportation

Rigid standards of discipline must be maintained on school transportation at all times in order to satisfy safety requirements. Whenever a driver must direct his/her attention away from the road, danger exists. Foremost in our minds is the safety of each passenger.

## Transportation Responsibilities

1. The **privilege** of riding the bus may be revoked for violation of the rules or for conduct which is detrimental to the safe operation of the school bus.
2. The driver is in full charge of the bus and the students.
3. Students **must** comply promptly to the requests of the driver.
4. The driver may assign seats as deemed necessary.
5. Unnecessary conversation with the driver is prohibited.
6. Students are not permitted to throw any objects on the bus or out the bus windows.
7. No part of the body shall be extended through the bus window.
8. Students are not permitted to eat, drink or smoke on the bus.
9. Students are not permitted to leave the bus from the emergency door unless an emergency exists.
10. Students should not leave books, lunches, or other articles on the bus.
11. Students **must not** run or push while leaving the bus.
12. Students that live on the opposite side of the road from the exit door should go approximately twelve feet in front of the bus before crossing to their driveway.
13. The school bus driver has the authority and the responsibility to discipline students on the school bus.
14. Students, who plan to take a **late bus** home from school, must have a late bus pass signed by an administrator, teacher, coach or office personnel in order to be permitted to ride the bus. Only those students who stay for club activities are permitted to ride the late bus. There will be an additional late bus for those students who are on an athletic team or in After School Detention (ASD).
15. No student is permitted to ride a different bus without a letter from his/her parent or guardian, a confirming telephone call, and administrative approval.
16. All students **must** board and disembark the bus at their assigned stop.
17. If a student will be taking a bus other than their assigned bus home, they **must** present a written note to their grade level office prior to first period.
18. **If unable to confirm alternate bus arrangements, students will take their regular bus home.**

## Bicycles

The William Floyd School District has a policy of busing all students. It is recommended that students do not ride bicycles to school, however, any student who chooses to ride a bicycle to school must provide a lock and chain and properly secure the bicycle in the bicycle rack. The school district is not responsible for stolen, damaged or vandalized bicycles brought to the school. **Motorized bikes or mopeds are not to be permitted on school grounds.**

## Visitors

- Individuals picking up students must show picture ID and authorization from the legal guardians.
- Students are not allowed to bring visitors to school. Parents are always welcome, but are encouraged to make an appointment to see a teacher, the Principal, or to visit any office.
- All visitors must register in the attendance office and obtain a visitor's pass.

Community Service Agreement page goes  
here

# William Floyd Middle School

## *STATEMENT OF ACKNOWLEDGEMENT*

### **STUDENT STATEMENT:**

I hereby acknowledge that I have read and understand the rights and responsibilities explained in the William Floyd Middle School Student Handbook and will abide by the rules and regulations stated in the handbook.

Print Student's Name: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

### **PARENT/GUARDIAN STATEMENT:**

I hereby acknowledge that I have read and understand the rights and responsibilities explained in the William Floyd Middle School Student Handbook, and will assist in enforcing the rules and regulations with my child.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE HAVE STUDENT RETURN THE SIGNED STATEMENT SHEET TO THEIR FIRST PERIOD TEACHER**



## Character Education Vision Statement

The William Floyd School District is an active learning community of students, parents, educators and staff. We are committed to developing responsible citizens who demonstrate virtuous behaviors through the awareness, reflection, teaching and internalizing of the core virtues.

Our vision will be achieved by having all constituent groups participate in continuous growth and personal mastery of the core virtues which will provide the social and emotional literacy necessary for academic success and responsible citizenship.

### Community Service

As part of the WFMS's Character Education Initiative, all students will participate in community service projects. This will foster the development of the Core Virtues and build self-esteem and social responsibility. Students will be expected to complete a minimum of hours of approved volunteer work during the school year and submit a verification sheet.

### William Floyd Core Virtues of Character Education

**Respect**- Showing high regard for an authority, other people, self and country; treating others as you would want to be treated; understanding that all people have value as human beings.

**Responsibility** - Being accountable in word and deed; having a sense of duty to fulfill tasks with reliability, dependability and commitment.

**Honesty** - Telling the truth, admitting wrongdoing; being trustworthy, and acting with integrity.

**Acceptance** - Keeping an open and understanding mind and accepting difference, even if you don't agree with it.

**Perseverance** - Continuing to try to do something in spite of difficulties; facing obstacles with determination and patience.

**Empathy** - Understanding and being sensitive to the feelings, thoughts and experiences of another.

**Integrity** - Standing up for your beliefs about right or wrong; being your best self; resisting social pressure to do things that are wrong; showing commitment, courage and self-discipline. "Walk your talk".

**Humility** - Recognizing and accepting your own talents, abilities and imperfections.

**Forgiveness** - Letting go of angry feelings; excusing or pardoning an offense.

**Compassion** - Showing understanding of others by treating them with kindness, generosity and a forgiving spirit.